

Put your name forward to be a Foundation Trust Governor Nomination Form



This form can also be completed online:
<https://hub.ukevotek.uk/bh>

My details

Please use BLOCK CAPITALS

First Name: Surname:

Name as you want it to appear on the ballot paper:

Title (e.g. Mr, Ms, Dr): Address:

Postcode: Date of Birth:

Email Address:

Telephone Number:

Are you employed by Bedfordshire Hospitals NHS Foundation Trust? Yes: No:

Preferred Contact Method: Telephone: Email: Post:

We are asking for your address, telephone number and email address in case we need to contact you. We will not give this information to a third party. We will acknowledge receipt of your completed form by post but please tell us your preferred option if we need to get in touch about something else.

The Trust welcomes nominations from any member aged 16 or over, regardless of age, disability, gender, marital status, race, religion or belief, sex and sexual orientation.

My constituency

Please tell us which constituency you are a member of. Please tick one box only.



- Public:
- Luton**
- Staff:
- Nursing & Midwifery (including Healthcare Assistants) (at L&D site)**
- Professional, Technical & Pharmacy (at L&D site)**
- Non Clinical (Admin, Clerical, Managers, Ancillary & Maintenance) (at L&D site)**
- Non Clinical (Admin, Clerical, Managers, Ancillary & Maintenance) (at Bedford site)**

My election statement

You need to tell us why you would like to be a Governor

You can either hand-write this or you can type it on a separate piece of paper and attach it to the back. You can also send your statement by email to bh@uk-engage.org. A downloadable version of this nomination form is available at <https://hub.ukevote.uk/bh>

Whatever you write here will be sent to all of the other members so that they can read it.

You can only write up to **250** words in total. If you write more than 250 words the extra words will not be sent to people to read. We will copy what you write exactly how it is written which means that you need to be careful not to make any mistakes. If you do not want to write anything we will just tell people who are voting that "statement not received."

Please answer the questions on the next two pages by writing under each question in the space below. You should use no more than 20 of your 250 words to answer the first question. You may divide the remaining 230 words between the other two questions as you choose.

Please tick if you have emailed your statement to bh@uk-engage.org

1. In no more than 20 words, tell the voters why they should vote for you.

2. Why do you want to be a Governor?

3. What skills do you feel you could bring to the role?

Total number of words for questions 1 to 3 (max of 250)

My photo

The people who will be voting need to be able to see what you look like.

Sometimes this helps people to recognise you when they don't know your name but want to vote for you.

Please write your name on the back of your photograph and fix it on to the box on the right.

Fix a recent photo of yourself here.

Alternatively you can email your photo together with your statement to bh@uk-engage.org

Tick the box if you have emailed your photo

Declaration of interest

This part of the form is a legal requirement

1. Are you a member of a political party?

This means that you pay a membership fee to the Party. Examples of Registered Political Parties include the Conservative Party, the Green Party, the Labour Party and the Liberal Democrats.

Yes: No: If you ticked Yes, please write the name of the party below:

2. Do you have any financial interest, or any other interest in the L&D Hospital and/or Bedford Hospital?

An example of this would be someone who is paid to provide goods or services to the L&D Hospital and/or Bedford Hospital.

Yes: No: If you ticked Yes, please write what the interest is below:

Declaration of eligibility

This part of the form is a legal requirement

I, the above named candidate, consent to my nomination and agree to stand for election to the Council of Governors. I also declare that I am eligible to be a member of and to stand and vote in the election for this constituency.

12.19. A person may not become a Governor of the Foundation Trust if any of the paragraphs 12.19.1 to 12.19.17 apply. If already holding such office the governor's situation will be discussed and processed as outlined in the code of conduct in Annex 4:

12.19.1. they are under sixteen years of age;

12.19.2. they are a Director of the Foundation Trust, or a governor or director of a health service body (unless they are appointed by an appointing organisation which is a health service body);

12.19.3. they are the spouse, partner, parent or child of a member of the Board of Directors of the Foundation Trust;

12.19.4. they are a member of a local authority's Scrutiny Committee covering health matters;

12.19.5. being a Member of one of the Public Constituencies, they refuse to sign a declaration in the form specified by the Secretary of particulars

of their qualification to vote as a Member of the Foundation Trust, and that they are not prevented from being a member of the Council of Governors;

12.19.6. they have been adjudged bankrupt or their estate has been sequestrated and in either case they have not been discharged;

12.19.7. they have made a composition or arrangement with, or granted a trust deed for, their creditors and have not been discharged in respect of it;

12.19.8. they have within the preceding five years been convicted in the British Islands of any offence and a sentence of imprisonment (whether suspended or not) for a period of three months or more (without the option of a fine) was imposed;

12.19.9. they have within the preceding two years been dismissed, otherwise than by reason of redundancy, from any paid employment with a health service body;

12.19.10. they are a person whose tenure of office as the Chair or as a member or Director of a health service body has been terminated on the grounds that their appointment is not in the interests of the health service, for non-attendance at meetings, or for non-disclosure of a pecuniary interest;

12.19.11. they have been disqualified from being a Director of a Company or a Trustee of a Charity under the Companies Act 2006 and/or the Charities Act 2006;

12.19.12. they have failed to provide a basic DBS Certificate when requested by the Secretary to do so; or

12.19.13. have, within the last five years been removed from office as a governor of a foundation trust or other elected public office on grounds set out, or similar to those set out in 12.21.

12.19.14. they have had their name suspended, erased, removed or struck off a register of professionals maintained by a regulator of health care or social work professionals;

12.19.15. the staff member is under consideration, investigation or review for an alleged misconduct prior to a formal disciplinary proceeding;

12.19.16. the staff member has been suspended from work while investigation into alleged misconduct is taking place;

12.19.17. the staff member is in receipt of a file note from the Line manager (informal) and the time period for such file note has not expired; or the staff member is in receipt of first or final written warning under the Trust's formal disciplinary procedure and the time period for such a warning has not expired

12.16.3. may not hold office for more than nine cumulative years, and shall not be eligible for re-election until at least 3 years have elapsed since they last held office. Existing Governors cannot stand for re-election if the future term of office will take them over the cumulative nine years.

A full copy of the exclusion criteria can be found in the Trust's Constitution: <https://www.bedfordshirehospitals.nhs.uk/corporate-information/trust-publications/annual-reports-and-key-documents/>

I understand that I am providing UK Engage with personal data, and possibly sensitive personal data, within the definition of the General Data Protection Regulation. By completing this form I consent explicitly to UK Engage (and any other data processors and controllers it uses) processing any personal data and any sensitive personal data about me for any purposes associated with my nomination.

Where I disclose to UK Engage personal data relating to a supporter or other individual, I give consent on their behalf and have informed them of the identity of UK Engage as the data controller in relation to their data and the purpose (as set out above) for which their personal data will be processed.

If you are happy for the Trust to send this information out to all members so that they can vote, please sign below and write the date you have signed the form.

Signature:

Date:

Close of nominations

You received a return envelope with this nomination form. When you have finished filling in everything on the form you will need to put it in the envelope. You do not need to put a stamp on the envelope. Simply put it in a post box. We must receive your completed form by **5pm on Thursday, 14 July 2022**.

It is very important that we get your form by this time because if we don't, people will not be able to vote for you.



When we receive your form we will write to you to let you know. If you do not hear from anyone after three days, you will need to telephone **UK Engage** on **0345 209 3770** to find out what has happened.

If you mislay your return envelope please send your form to:

Returning Officer, UK Engage, Image House, 10 Acorn Business Park, Heaton Lane, Stockport SK4 1AS

Thank you for filling in this form and good luck in the election.

Help with this form

If you need help with this form please contact Returning Officer Craig Poyser (the person who is organising the election) on **0345 209 3770** or by sending an email to **bh@uk-engage.org**



Checklist

Please tick the boxes to ensure you have:

- Signed the Declaration on page 4
- Completed each section of this form
- Submitted your photograph

