

# Notes for Guidance

Your election statement will be reproduced and displayed on the voting website. Please note that in the interest of fairness, UK Engage makes every effort to ensure candidates' election statements are reproduced exactly as they have been submitted. Therefore, please check your election statement carefully for any grammatical or spelling errors before submitting it.

The client reserves the right to edit or not to publish your election statement if it is factually inaccurate or contains libellous material.

Your election statement must not exceed the word limit (see below). Please state the total number of words used at the end of your election statement in the space provided. If your election statement exceeds the word limit, it will be cut at the word limit and followed by the words '**statement cut at word limit**'.

Failure to provide an election statement by close of nominations will not invalidate your candidacy; instead, the words '**statement not received**' will be published in the space where your statement would have appeared.

If you have been invited to submit a photograph of yourself, you can upload it to the nomination site.

Failure to provide a photograph by close of nominations will not invalidate your candidacy; instead, the words '**photograph not received**' will be published in the space where your photograph would have appeared.

Your title (other than Mr, Mrs, Miss, Ms) will accompany your election statement.

Candidates will be listed in alphabetical order on the ballot paper and in the candidates' election statement booklet.