

Education Committee, Committee member

Role description

About us

British Society for Rheumatology is the leading UK specialist medical society for rheumatology and musculoskeletal care professionals. We support our members to deliver the best care at all stages of the care pathway, improving the lives of children and adults with rheumatic and musculoskeletal disease.

Our vision, mission and values

Vision

People with rheumatic conditions across the lifespan receive the highest quality outcomes and live well.

Mission

To champion the specialty, influencing change and building a thriving community of best practice.

Values

The values which guide our approach are:

- Celebratory – we celebrate the achievements in rheumatology
- Inclusive – we support everyone in the rheumatology community
- Sustainable – we work to reduce the impact of our activities on the environment
- Leading – we use our profile to drive change and support those working in the specialty
- Collaborative – we always seek to work with others to have a greater impact

You can read about our current 5 year strategy here: <https://www.rheumatology.org.uk/about-bsr/vision-mission-and-values>

Who might be interested in this opportunity

Anyone working within a rheumatology multidisciplinary team in a paediatric, adolescent, or adult service and with experience of commissioning courses, conferences and/or digital learning. This would be an exciting role for someone looking for an opportunity to support BSR to continue to develop our outstanding education programme for the whole multidisciplinary team and relevant to care across the whole lifespan.

BSR is committed to encouraging inclusion, equality and diversity. We are actively trying to increase the diversity of our staff team and volunteer roles. We try to reduce as many barriers as we can for those with a disability, which you can find out more about [here](#). We welcome approaches from individuals from underrepresented groups, including those from minoritised communities, and those with a disability, to better reflect the community we serve and help broaden our perspectives.

Purpose of the role

To support the Chair to achieve responsibilities in ensuring BSR meets the professional development needs of the rheumatology workforce and responds to new professional roles in the MDT. This includes planning and delivering curriculum-based digital learning, conferences and courses for professions working with patients across the lifespan in the multidisciplinary rheumatology team. The Education Committee is directly accountable to the BSR Board of Trustees and will regularly report to the Board on the overall progress of the committee's work. The Board approves the work plan for the Education Committee for the forthcoming year.

Main responsibilities of the role

To support the Committee to carry out their responsibilities to:

- Commission courses, conferences and digital learning in response to member needs on a UK-wide basis to promote skills development and best practice
- Oversee working groups to deliver education projects including the Digital Learning Board and the Case-based Conference
- Oversee a working group to support members in their career development
- Nominate convenors to develop content and programmes and identify representative facility

- Provide quality assurance and continuous improvement to the education programme, through regular evaluation and innovation
- Review requests for new learning opportunities and endorsements of existing education products by members and other organisations
- Safeguard the society's ethos and values, ensuring that activities are in keeping with aims and objectives
- Receive reports and give feedback to the Specialist Advisory Committee, Rheumatology Specialty Certificate Examination Board and RCN Rheumatology Forum through their representatives.
- Create and oversee an annual workplan that monitors performance against agreed objectives in BSR's plans

Time commitment

We expect volunteering in this role to take approximately 2-3 days per month, split over a range of duties including:

- Attending Education Committee meetings three times a year. One meeting will be hybrid (6 hours), two meetings online (3 hours).
- Preparing for Education meetings (reading pack and sending queries in advance)
- Undertaking work in between committee meetings and as identified within the committee workplan

You may also be invited, from time to time, to:

- Attend events and other meetings on behalf of BSR
- Attend training relevant to your role
- Be available for other ad hoc requirements

Induction, training and support

- BSR has an education team who carry all out all day-to-day functions. Committee members will have support from this team, and from the Director of Marketing, Education and Events and Head of Education both during their induction period and throughout their term in office. Support is also provided by the CEO and the Chair of Trustees.
- A comprehensive induction is provided for all new committee members

Term of office

The role term is 3 years.

This is a voluntary role; any expenses are paid in line with our Committee expenses policy.

Person specification

1. Experience of commissioning and/or delivery of education events and/or e-learning
2. Understanding of MDT interests and latest developments across rheumatology
3. Strong interpersonal skills and ability to work constructively with others
4. Integrity, sound independent judgment
5. Ability to think and apply knowledge strategically
6. Willingness to listen and learn to make effective decisions
7. A commitment to BSR, its charitable objectives and values
8. Confident and effective communication skills with a range of audiences
9. A willingness to undertake training as might be required, and a willingness to devote the time and effort required to effectively discharge the duties of this role.