

British Society for Rheumatology

Vice President (Paediatric and Adolescent Rheumatology)

Role description

Responsible to: The President and the Board of Trustees
Term of office: Three years from the date of the AGM following the appointment
Remuneration: BSR will reimburse the postholder's employer for 1PA/half day per week

British Society for Rheumatology (BSR)

The British Society for Rheumatology (BSR) is a membership organisation that brings together expertise from across the rheumatology profession, harnessing a wide variety of experience and skills to ensure we're supporting our members to the very best of our combined ability. Our mission is to champion the specialty, influencing change and building a thriving community of best practice.

Role purpose

The Vice President is a senior elected officer of the BSR and responsible for leadership of the paediatric and adolescent rheumatology community. The role is ambassadorial in nature, focused around fostering external relationships with key stakeholders, supporting BSR to build our profile and influence for the benefit of children and young people, and enable the society to efficiently and effectively support clinicians working in this area. The postholder is not a trustee of BSR but required to attend the board to report on specific activity at least once per year.

Main responsibilities of the Vice President (Paediatric and Adolescent Rheumatology)

- To champion BSR members working in child and adolescent rheumatology services, providing leadership and external engagement across the breadth of members' interests.
- Represent the interests of members working with children and young people and ensuring their needs are met through the society's strategic and operational planning, and likewise champion the wider work of BSR within that membership community.
- To actively encourage health professionals working with children and young people to join BSR and engage across the breadth of its activity.
- To work with BSR governance manager and committee chairs to ensure representation of members working with children and young people across all BSR committees and working groups.
- To provide quarterly updates to BSR on activities and tangible outcomes, including a written update to the Board of Trustees once a year and attend other meetings when requested.
- To represent BSR at national meetings as relevant and required.
- To support appropriate planning of educational events and other relevant activities through liaising with BSR colleagues, committee chairs and elected committee members.
- To support appropriate clinical affairs activities through liaising with BSR colleagues, committee chairs and elected clinical affairs committee members.
- To promote the submission of paediatric and adolescent rheumatology content to newsletters and conference programmes.
- To represent the society to the press and media in line with agreed procedures when called upon.
- To always work in accordance with BSR values and codes of conduct.

Meetings and time commitment

At present, the post involves a variable time commitment involving a range of duties, including the following:

- Attending the Board of Trustees meeting (once a year at a minimum)
- Attending MDT Advisory Council meeting (three times a year)
- If a consultant holds the post, to represent BSR within RCPCH Specialty board (four times per year) or ensure that BSR is represented there
- Monthly 1 hour meeting with a member of the BSR Senior Management Team and BSR Head of Membership (plus other BSR staff as required)
- Representing BSR at external events, meetings and conferences as appropriate.

The Vice President may be asked, from time to time, to:

- Attend events and other meetings on behalf of BSR
- Attend training relevant to their role

- Be available for advice and to make decisions by email.

Term of office

The Vice President (Paediatric and Adolescent Rheumatology) shall be elected by the voting members of the Society and shall normally hold office for a term of three years, which may be renewed for one further term of three years in the incumbent is re-elected by the voting members. After two consecutive terms of office, the Vice President must retire from office and he or she shall not be eligible for re-election to the same position.

Except where the Vice President currently in office is re-elected for a further consecutive term of office, the three-year term shall be preceded by a suitable induction period. During this time, the elected candidate shall be invited to observe Board meetings but shall not be appointed as a trustee (and for the avoidance of doubt, shall therefore not have voting rights). The term of office shall normally commence at the conclusion of the AGM following the election year.

All nominations to this post must be supported by six members with voting rights.

Candidates will be asked to supply the following:

- A completed nomination form
- A comprehensive CV including details of your achievements in each role
- Details of six BSR members with voting rights that are willing to support your nomination

Eligibility criteria

To be eligible for nomination as Vice President, a candidate must be current member of BSR and practicing in the field of child/paediatric and adolescent rheumatology.

Personal specification

Experience

- Professional clinical work in child/paediatric and adolescent rheumatology

Skills & Abilities

- Ability to work with multi-professional peers to promote inclusivity and ensure all voices are heard
- Proactive leader who can identify the needs and challenges facing a clinical community and work collaboratively on a response
- Excellent communication skills
- Reflective approach to evaluating impact, learning from mistakes, and delivering continuous improvement.
- Strong influencing and presentation skills when representing the organisation externally.

Inclusion and Diversity statement

BSR is committed to encouraging inclusion, equality and diversity in our workforce. We are actively trying to increase the diversity of our staff team and volunteers. We try to reduce as many barriers as we can for those with a disability. We know that everyone is an individual, so please always tell us what we can do to support you.

We welcome approaches from individuals from underrepresented groups, including those from minoritised communities, and those with a disability, to better reflect the community we serve and help broaden our perspectives.

Our values are:

- Celebratory – we celebrate the achievements in rheumatology
- Inclusive – we support everyone in the rheumatology community
- Sustainable – we work to reduce the impact of our activities on the environment
- Leading – we use our profile to drive change and support those working in the specialty
- Collaborative – we always seek to work with others to have a greater impact